



## March 2010 BASC Treasurer's Report

### Accrual Basis Budget Analysis

#### Revenue:

	Mar-10	Jan-Dec 2010	Budget	% of Budget
Donations from Groups	273.00	985.17		
Literature Revenue	614.59	1,686.32		
Activities Revenue	537.41	1,041.41		
Hat/T-shirt Sales	345.00	345.00		
H&I Fundraising				
Misc				
<b>TOTAL REVENUE</b>	<b>1,770.00</b>	<b>4,057.90</b>		

#### Expense:

	Mar-10	Jan-Dec 2010	Budget	% of Budget
<b>Activities Expense</b>				
12/09 B Family Holiday		118.27	0.00	
2/20/10 Hearts & Hugs		351.86	300.00	117.29%
3/26 Bowling for Newcomers	paid for itself			
3/27/10 Hug-A-Fool	60.76	60.76	280.00	21.7%
5/10 Open Mic Night			50.00	0.0%
6/5/10 Picnic at the NA Corral		0.00	220.00	0.0%
7/17/10 Luau Grillout		83.00	150.00	55.33%
8/14/10 Janesville Pic Nic			150.00	0.0%
9/3/10 Primary Purpose Campout		260.00	300.00	86.67%
10/30/10 Halloween Bash			280.00	0.0%
11/10 Sing-a-long			50.00	0.0%
12/24/10 B Family Holiday			230.00	0.0%
12/31/10 New Year Celebration			240.00	0.0%
Literature				
Merchandise		389.00		
<b>Activities Total</b>	<b>60.76</b>	<b>1,262.89</b>	<b>2,250.00</b>	<b>56.13%</b>

<b>Literature Orders</b>	116.90	1,941.38
<b>Misc. Literature Supplies</b>		
<b>Special Needs</b>		

<b>Hospitals &amp; Institutions</b>	140.40	426.07	1,800.00	23.67%
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<b>Telephone Service</b>	39.35	78.41	234.36	33.46%
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#### Donations

<b>WRSC</b>	0.00	348.72
<b>NAWS</b>	0.00	87.17

**Administrative Committee**

P.O. Box Service (pd 12/13/09)			70.00	0.0%
Conference Room Rental (pd 12/13/09)			120.00	0.0%
Treasurer's Supplies			50.00	
Printing Costs	118.69	118.69		
Web Site				
Bank Fee	5.00	15.00	60.00	25.0%
RCM Regional Meetings				
Lodging	159.14	159.14	792.00	20.09%
Mileage	57.60	69.60	248.00	28.06%
Copies				
<b>Admin Committee Total</b>	340.43	362.43	1,340.00	27.05%

Jan-10	Jan-Dec 2010	Budget	% of Budget
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**Public Information**

Literature				
Initial Mailings				
Quarterly Mailings				
Panel Presentations				
IP Project				
Booth Events				
Other (Printing)				
<b>Public Information Total</b>				

**Outreach**

Literature	44.51	185.29		
New Group Packets		40.00		
GSR Packets				
Mileage				
Miscellaneous Printing	100.00	100.00		
<b>Outreach Total</b>	144.51	325.29		

<b>TOTAL EXPENSE</b>	842.35	4,832.36	5,624.36	85.92%
<b>NET REVENUE</b>	927.65	-774.46		

**Notes:** The difference in total revenue from this Budget Analysis to the Cash Flow report is the \$123.00 for the returned check #2487 (explained in the Cash Flow report).

# 2010 Prudent Reserve Proposal

	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09
<b>Total Expense</b>	\$791.32	\$1,193.00	\$1,452.65	\$978.42	\$1,789.40	\$53.99	\$272.11	\$476.83	\$1,693.54	\$941.19	\$256.49	\$576.16

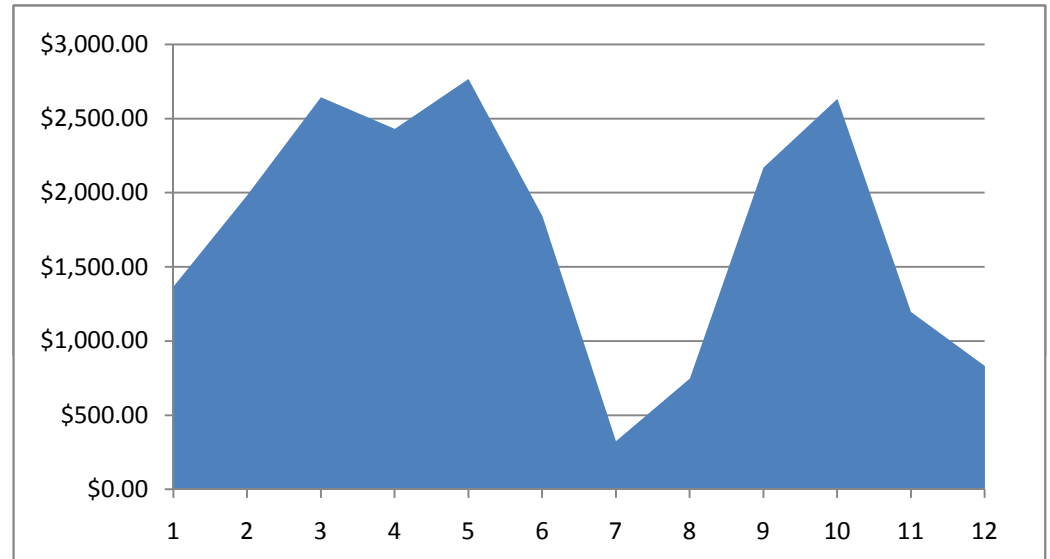
	Dec/Jan	Jan/Feb	Feb/Mar	Mar/Apr	Apr/May	May/Jun	Jun/Jul	Jul/Aug	Aug/Sep	Sep/Oct	Oct/Nov	Nov/Dec
<b>2 month expense</b>	\$1,367.48	\$1,984.32	\$2,645.65	\$2,431.07	\$2,767.82	\$1,843.39	\$326.10	\$748.94	\$2,170.37	\$2,634.73	\$1,197.68	\$832.65

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Average 2009 monthly expense:    \$872.93        \*2 =        \$1,745.85



**Notes:** I have calculated the 2009 expense for two consecutive months and charted the results. The peaks occurred in region 3 (Feb/Mar), region 5 (Apr/May), and region 10 (Sep/Oct). The high was Apr/May with the two-month expense being \$2767.82. The Prudent Reserve for 2009 was calculated by taking the 2008 average of the monthly expenses (\$668.295) and doubling it (\$1336.59). Following this same formula, we would take the 2009 average monthly expense (\$872.93) and double it to get \$1745.85. I recommend a new method for determining the Prudent Reserve. Our cash flow problem over the last two months was in part due to the sharp increase of two month expenses from Nov/Dec and Dec/Jan to Jan/Feb, Feb/Mar, and Mar/Apr. The problems we encountered as a result included not being able to pay our vendor for literature. We accumulated a past due balance with WRSO of \$626.73. I propose a Prudent Reserve totaling the peak two-month expense of \$2767.82. That is an increase of \$1021.97 from how we would have calculated the Prudent Reserve in the past, and I believe this increase is crucial in solving our cash flow problems.